



Mathews County Building Department

17 Court St, Mathews VA 23109

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www.co.mathews.va.us

Per Section 109 of the Virginia USBC (CONSTRUCTION DOCUMENTS)

Construction documents shall be submitted with the application for a permit. The number of sets of such documents to be submitted shall be determined by the locality (Mathews County requires two sets of documents, on occasion additional sets will be required depending on the project).

The construction documents shall be sufficient to fully describe and explain the work being performed. At a minimum the following shall be required:

- A footing and foundation plan
- Floor plans for each level
- A wall section
- At least two elevation views
- In addition, manufactured floor joist, truss, etc documents must be submitted (these can be obtained from the manufacturer)

Important Note

If the project is located in a flood zone (SFHA), the proposed elevation of the lowest floor (or lowest horizontal structural member) must be labeled or clearly indicated.

All projects in a flood zone (SFHA) must also have a Flood Zone Permit.

Projects in a VE zone must complete a V Zone Design Certificate.

Depending on the project, additional documents, plans, etc may be required.

Examples of the required documents can be obtained at the Mathews County Building Department.