

Have Questions?

Email the Universal Class support team at rbdigitalsupport@recordedbooks.com.

Patron support is available from 7:30 a.m. to 6:30 p.m. EST, Monday through Friday.

Learn anything.

Learn anytime.

Learn anywhere.

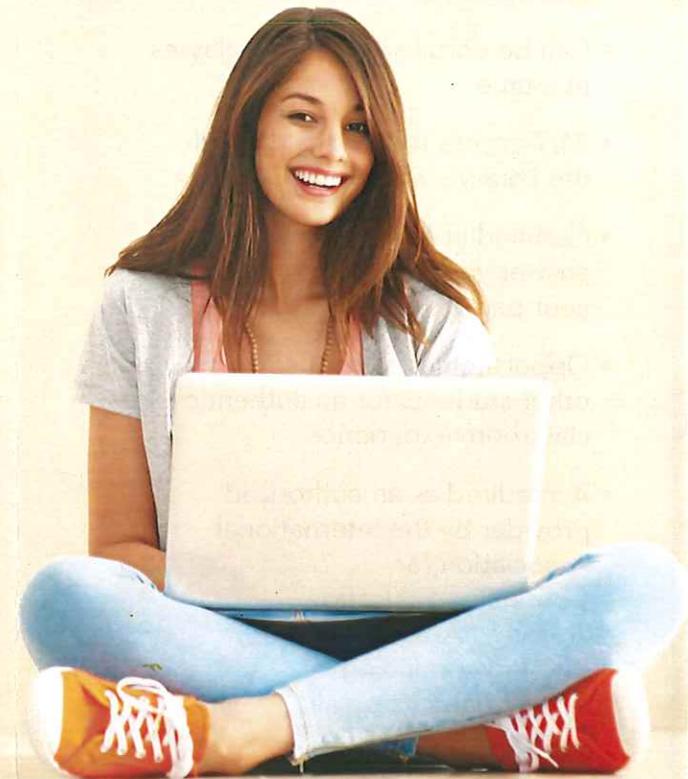


Universal
Class

universalclass.mathewslibrary.org



Universal
Class



Online Continuing
Education and Personal
Development Courses

Welcome!

Universal Class offers the highest quality online courses for patrons interested in the lifelong pursuit of knowledge for either personal or professional reasons.

Program Features:

- Over 500 courses, both self-paced and instructor-led
- Can be enrolled in up to 5 classes at a time
- 24/7 access to courses through the library's website
- Certified instructors available to answer your questions and assess your performance
- Opportunities to connect with other students for an authentic classroom experience
- Accredited as an authorized provider by the International Association for Continuing Education Training (IACET), offering continuing education units on all qualifying courses



LEARN AT HOME— ON YOUR OWN SCHEDULE!

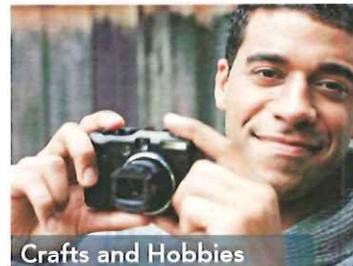
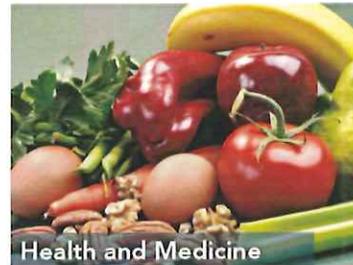


Career Benefits:

Resume writing
Interview skills
Master sales skills
Payroll management
Computer basics

Personal Benefits:

Personal finance
Self-improvement
Cooking
Arts and crafts



A Sampling of Popular Courses:

Dog Psychology
Accounting and Bookkeeping
Excel
Digital Photography
Caring for Seniors
Adobe Photoshop
Nutrition
ABCs of English Grammar
How to Draw
Yoga
and so much more!

Learn Something New Today!