



## Mathews County Building Department

17 Court St. Mathews VA 23109

Phone: (804) 725-7171 Website: [www.mathewscountyva.gov](http://www.mathewscountyva.gov)

To: All Contractors, permit applicants and interested parties

Date: 01-12-2017

Re: County Business License

Per the Virginia Uniform Statewide Building Code:

**108.4 Prerequisites to obtaining permit.** In accordance with Section 54.1-1111 of the Code of Virginia, any person applying to the building department for the construction, removal or improvement of any structure shall furnish prior to the issuance of the permit either (i) satisfactory proof to the building official that he is duly licensed or certified under the terms or Chapter 11 (Section 54.1-1000 et seq.) of Title 54.1 of the Code of Virginia to carry out or superintend the same or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to Chapter 11 of Title 54.1 of the Code of Virginia.

The applicant shall also furnish satisfactory proof that the taxes or license fees required by any county, city, or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

**Effective: 01-12-2017**

**A copy of a Mathews County Business License or an approved equivalent must be submitted when applying for a permit.**

Per the Mathews County Commissioner of Revenue:

*If the contractor is licensed in another Virginia locality, the Mathews license is not required unless the contractor exceeds \$25,000 in contracts in Mathews County in a calendar year.*

*Jamie R Wilks* CBO, CFM

Mathews County Building Official  
& Floodplain Administrator

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