

Mathews County, Virginia

Position Description

Job title	Seasonal Grounds Maintenance Worker
Reports to	Ground Manager
Department	Administration
PT	\$18.00/hour

Job purpose

This position is responsible for maintaining County owned grounds, parks, sports fields, and public access.

Duties and responsibilities

- Operate a variety of ground maintenance equipment, including lawnmowers, weed trimmers, leaf blowers, and more.
- Collect litter and garbage from county property.
- Perform minor repairs on tools and equipment.
- Trim and remove trees and shrubs as needed.
- Assist in the maintenance and repair of landscaping such as mulching.
- Adhere to safety policies and procedures at all times.
- Participates in repair and maintenance of county owned grounds.
- Participates in mowing, trimming, landscaping and repair and maintenance of piers.
- Participates in storm response and debris management activities.
- Operates a variety of tools, equipment, and vehicles.
- Performs related duties.

Desired Qualifications

- Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- No experience requirements, as on-the-job training will be provided.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Virginia for the type of vehicle or equipment operated.
- Skill in problem solving.
- Skill in prioritizing and planning.
- Ability to communicate effectively orally and in writing with agents, contractors, owners, supervisors, employees, and the general public.

Tools and Equipment Used

All ground equipment including mowers, weed eating, blowers, clippers, chainsaw and watering equipment.

Physical requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The work requires intermittently sitting, standing, walking, bending, crouching, or stooping. The employee occasionally lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, and utilizes the sense of smell.
- The work is performed outdoors, occasionally in cold or inclement weather. The employee may be exposed to noise, dust, dirt, grease, and machinery with moving parts. Work requires the use of protective devices such as masks, goggles, gloves, etc.
- The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; talk or hear.
- The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, or airborne particles.

The noise level in the work environment is usually quiet in the office, and moderate in the field.

Approved by:	
Date approved:	
Reviewed:	<i>July, 2023</i>