



Mathews County Building Department

50 Brickbat Road

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Mathews VA 23109

Phone: (804) 725-7171

<https://www.mathewscountyva.gov/>

Per Section 109 of the Virginia USBC (CONSTRUCTION DOCUMENTS)

Construction documents shall be submitted with the application for a permit. Plans and construction documents are required to be submitted electronically. The construction documents shall be sufficient to fully describe and explain the work being performed. At a minimum the following shall be required:

- A footing and foundation plan.
- Floor plans for each level.
- A wall section.
- At least two elevation views.
- All engineered products used must be submitted containing load calculations and location noted (these can typically be obtained from the manufacturer). Details may include computations, stress diagrams or other essential technical data.

Important Note

If the project is located in a flood zone (SFHA), the proposed elevation of the lowest floor (or lowest horizontal structural member) must be labeled or clearly indicated.

All projects in a flood zone (SFHA) must also have a Flood Zone Permit.

Projects in a VE zone must complete a V Zone Design Certificate.

Depending on the project, additional documents, plans, etc may be required.

Examples of the required documents can be obtained at the Mathews County Building Department.