



## Mathews County Building Department

50 Brickbat Rd. Mathews VA 23109

(804) 725-7171 <https://www.mathewscountyva.gov/>

# Permit Extension-Expiration Policy

Per 110.6 of the Virginia Uniform Statewide Building Code:

*A building official shall be permitted to revoke a permit if work on the site authorized by the permit is not commenced within six months after issuance of the permit, or if the authorized work on the site is suspended or abandoned for a period of six months after the permit is issued. It shall be the responsibility of the permit applicant to prove to the building official that authorized work includes substantive progress, characterized by approved inspections as specified in Section 113.3 of at least one inspection within a period of 6 months or other evidence that would indicate substantial work has been performed. Upon written request, the building official may grant one or more extensions of time, not to exceed one year per extension.*

**All requests for an extension shall be in writing. The request must be made prior to the permit expiration date. Justification for the extension must be provided and a timeline for completion must be included in the request.**

All permit applicants should be aware, if an extension is approved, it will be for six months only. In addition, if an extension is granted, it will be a one-time occurrence; multiple extensions will not be approved.

All parties are strongly encouraged to keep their permits active and call for inspections on a regular basis to ensure the permit does not become invalid. Once a permit expires, it is no longer valid; and a new permit will be required. A new permit will require additional fees.