

**AGENDA
MATHEWS VA 250
APRIL 25, 2024
MATHEWS COUNTY LIBRARY**

1. APPROVAL OF MINUTES
2. PROCEDURAL MATTERS - FRED
 - A. ELECTRONIC VOTING
 - B. FINANCIAL APPROVALS
 - C. ATTENDANCE REQUIREMENTS
3. FINANCIAL REPORT – JOE
 - A. VAC GRANT – LAURA
 - B. EDA
4. MAYFAIRE STATUS -JOE
 - A. BOOTH VOLUNTEERS
 - B. HUNTER OWENS CD
 - C. RACK CARD
 - D. SALE ITEMS
5. MAY CONCERT STATUS -SANDY
 - A. VENUE
 - B. PUBLICITY
 - C. VOLUNTEERS
6. JEFFERSON CUPS STATUS – JOE AND LAURA
 - A. BAY SCHOOL INTERFACE
 - B. APPROVAL OF PROJECT
 - C. DESIGN – SUBMISSIONS AND MAY VOTE
7. GWYNNNS ISLAND PORTRAITS – TOM E.
8. RESEARCH INITIATIVE -FRED
9. REGIONAL COOPERATION
 - A. GLOUCESTER – TOM K.
 - B. MIDDLE PENISULA – FRED
10. CREATION OF WORKING GROUPS - FRED
 - A. FUNDRAISING
 - B. JULY 4, 2026
 - C. SCHOOLS
 - D. OTHERS?
11. OTHER BUSINESS

ADJOURN

Mathews County VA250 Committee
Monthly Board meeting
April 25, 2024
Mathews Memorial Library

1. Chairman Fred Lyon called the meeting to order at 3:00 p.m. at Mathews Memorial Library. In attendance were: Fred Lyon, Sandy Warhol, Joe Syslo, Reed Lawson, Becky Barnhardt, Bobby Dobson, Tom Edwards, Sharon Frye, Laura Jones, Tom Karow, Lynda Lancaster-Loyd, Kat Larkin and Hunter Owens. Absent were Angie Ingram, Martha McCartney and Leslie Search. The minutes of the March, 2024, meeting were approved on a motion by Tom E.; seconded by Sharon.
2. **Procedural Matters** Fred acknowledged the MCVA250 Committee has been in existence approximately one year and that now is the time to implement ideas that have evolved. He proposed changing the bylaws in three areas: electronic voting, financial approvals and attendance requirements. Following discussion, Tom K. moved; Sandy seconded to approve the motion on electronic voting by email as presented (see attachment). The motion to grant the Executive Committee the authority to allow expenditures under \$500, amended to \$1,000, and to require full board approval for expenditures over \$500, amended to \$1,000 was made by Joe and seconded by Laura. Amended motion carried. In reference to meeting attendance, Laura moved and Kat seconded that committee members shall attend one meeting a quarter to remain in good standing. Extenuating circumstances are allowed as approved by the Executive Committee. Motion carried.
3. **Committee Reports**
 - a. **Financial** – Joe reported that, to date, \$3400 has been received in donations and \$5000 granted by the Mathews County Economic Development Authority. \$1300 has been paid to the Williamsburg Fife & Drum Corps, leaving a balance of \$7,100.43 (including interest) in the account. Laura reported MCVA250 will submit an application through Mathews County requesting \$5000 from the Virginia Arts Council to produce two LOVE signs in association with the Loveworks Committee. A competition for VA250-themed designs will be held.
 - b. **MCVA250 at May Faire** – Joe reported that at the close of the festival, the fife and drum corps will march from the fire house up to Court Street and to the stage where a skit featuring Lord Dunmore and Gen. Andrew Lewis will take place. Joe distributed a sign-up sheet requesting volunteers to man the MCVA250 booth, set up and take down. Sale items at the booth include: tee shirts funded by Fred, Hunter's CD of American songs. Kat moved, Sandy seconded that Hunter, after recouping his expenses, will receive 75% of sales, MCVA250, 25%. The CD will sell for \$15. Motion carried. The Communications Committee will publicize on the VA250 website as well as locally. Other items for sale include a Christmas ornament that Joe designed. He will recover his costs and donate the remainder to the committee. Kat presented a brochure that she designed to be distributed at the booth. Other design ideas for the brochure are being solicited and will be distributed by email for a vote. To be ready by May Faire, the final design must be received by the Gazette-Journal early next week.
 - c. **May 15th Concert Series** – Sandy reported the latest media output. Fred submitted a Letter to the Editor in the April 18th issue of the Gazette-Journal, a press release will appear in the May 2nd issue and on the VA250 website. This year's event will take place

on the Historic Court Green with Mathews High School as a backup. There should be no costs for sheriff or CERT coverage. Needs are a welcome table, orchestra chairs (provided by Piankatank Ruritan Club), programs (provided by the Community Orchestra) and flyers to be distributed around the county (Kat will provide). Sharon volunteered to cover the welcome table. A sales table can be set up. The committee will work with the schools to publicize the event to students and parents.

- d. **Jefferson-shaped Cups** – Laura distributed information on the history of the cups, the process to make them and associated costs. The project is funded through a private donation and should be completed by Mathews Market Days. Sharon moved, Sandy seconded approval; motion carried. The deadline for the final design is June 1st; voting will take place at the May meeting. Design ideas will be solicited and distributed by email prior to the meeting.
 - e. **Gwynn's Island Portraits** – Tom E. presented a proposal to benefit Gwynn's Island Museum – two portraits (George Washington and Gen. Andrew Lewis) to be displayed in conjunction with a 3-foot wide by 2-foot deep diorama of the patriots firing on the British. The portraits, painted by Dave Tanner, would cost \$10,000 each for research and materials; framing is \$600. The project will take 2-3 months to complete. Laura will check whether Virginia Arts Council accepts grant applications of this nature. Other grant options might be T-Mobile and Altria. Tom will present a formal request at the May meeting. Other comments were: this project would probably require a match; perhaps a painting of the battle behind the diorama would be more suitable since, to date, no existing image of Gen. Lewis has been discovered.
 - f. **Research Initiative** – Fred reported VAC is a grant opportunity, as well as VA250, to fund a research project such as the Rev War Roster booklet proposed in the October 2023 meeting. A formal proposal should be discussed at the next, or following, meeting.
 - g. **Regional Cooperation** – Tom K. and Fred will meet with Robert Kelly, Gloucester Coordinator of Museums, regarding getting more information on the Gloucester Speaker Series and how MCVA250 might collaborate. Fred attended the Middle Peninsula area VA250 meeting held April 15th. He was the only non-governmental employee in the group. The other county chairs are either tourism or parks and rec staff. The ideas generated included: a laminated sheet of simple Rev War questions distributed to the schools and a travel app for area Rev War sites for which VA Tourism Corp. might supply funding.
 - h. **Working groups** – Fred reported the need to execute the plans we've been discussing over the last year – a May agenda item.
 - i. **Other** – Kat is in touch with Drew Gruber of Civil War Trails regarding Road to Revolution interpretive signage. She will report in June. MCVA250 is scheduled to present a program to the Mathews Woman's Club on May 13th. Fred will attend. He will contact Laura Messer of VTC, asking her to join us for the May meeting.
4. There being no further business, the meeting adjourned at 4:50 p.m. The next meeting is scheduled for May 30, 2024, at 3:00 p.m. at the library.

Respectfully submitted,

Reed Lawson, Secretary

