



Mathews County Building Department

50 Brickbat Road , Mathews VA 23109

Phone: (804) 725-7171 Website: www.mathewscountyva.gov

P.O Box 839 , Mathews VA 23109

Building Permit Application

Site Info

Project Address	
Tax Map # (if known)	
Flood Zone (if known)	
Zoning Permit # (if applicable)	

Applicant Info

Name	
Address	
Email	
Phone #	

Contractor Info

Name	
Email	
Phone #	
DPOR License #	

Owner Info

Name	
Address	
Email	
Phone Number	

New Residential Dwelling

Manufactured Home

Demolition

New Commercial Building

Removal of Asbestos

Detached Garage, Outbuilding,
or Accessory Structure

Renovation to existing structure

Marine Structure / Dock

Pool, Spa, Hot Tub

Addition to existing structure

Deck or patio

Change of Use or Occupancy

Estimated Cost	
Estimated Completion Date	
Square Footage	
Number of Bedrooms	
Number of Bathrooms	
Number of Stories	
Foundation Type	

Description / Scope of Work

(Attach additional sheets if necessary)

I hereby certify that the foregoing information, as well as, attachments are true and accurate to the best of my knowledge, and I agree to make all required improvements in accordance with the State of Virginia Building Code (Virginia USBC). If the work or project is located in a flood zone (FEMA SFHA), all work must comply with the Mathews County Floodplain Management Ordinance and the flood provisions in the Virginia USBC. I understand the approval of this permit is for six months.

Applicant Signature:

Date:

Mechanics Lien Agent	
Phone Number	
Address	

To be determined by the County

Fee	
2% State Surcharge	
Total	