



Mathews County Building Department

50 Brickbat Road , Mathews VA 23109

P.O Box 839 , Mathews VA 23109

Phone: (804) 725-7171 Website: www.mathewscountyva.gov

TRADE PERMIT APPLICATION

Residential Commercial

Mechanical Electrical Plumbing Fuel Gas Fire Safety

Site Info

Permit Number	
911 Address	
Tax Map Number	
Flood Zone (SFHA)	

Owner info

Name	
Address	
Phone	

Contractor Info

Name	
DOPR License	
Phone	

Important Information:

- Separate permits are required for each trade (mechanical, electrical, plumbing, fuel gas, fire safety)
- If an owner wishes to act as their owner contractor and perform the work themselves, an Owner's Affidavit must be signed and notarized.
- A full description of the work being performed must be completed on page 2 of this document.

I hereby certify that the foregoing information, as well as, attachments are true and accurate to the best of my knowledge, and I agree to make all required improvements in accordance with the State of Virginia Building Code (Virginia USBC). If the work or project is located in a flood zone (FEMA SFHA), all work must comply with the Mathews County Floodplain Management Ordinance and the flood provisions in the Virginia USBC. I understand the approval of this permit is for six months.

Applicant signature: _____ Date: _____

Description of Work - Scope of Work:

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(Attach additional sheets if necessary)

Estimated Cost	\$
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Fee	
2% State Surcharge	
Total	

***** APPROVAL OF MATHEWS COUNTY BUILDING DEPARTMENT *****

Name: _____ Date: _____